



CITY COUNCIL AGENDA

Monday, January 30, 2017

NOTICE IS HEREBY GIVEN that the Millcreek City Council shall assemble for a meeting in the Conference Room of the Mt. Olympus Improvement District Offices located at 3932 South 500 East Millcreek, Utah.

4:00 PM – WORK SESSION:

1. Presentation by Barbara Fitzpatrick and Kathy Holder of the Federal Emergency Management Agency to discuss Millcreek joining the National Flood Insurance Program
2. Interview with Karen White regarding becoming a Title V volunteer for Millcreek
3. Presentation by Jeff Wankier from Millcreek Pony Baseball
4. Discuss and consider Request for Proposal for website design services
5. Discuss and consider entering into contract with John Jansen for planning services
6. Discuss and consider creating a policy on social media use
7. Discuss and consider the purchase of movie screen for Venture Out
8. Discuss and consider a job description and salary for future city manager position
9. Discuss and consider future employee benefits
10. Discussion of form of minutes for Council meetings
11. 5:00 p.m. scheduled – Ethics training by Utah League of Cities and Towns

6:00 PM - GENERAL MEETING / BUDGET PUBLIC HEARING:

1. **Call to Order**
 - 1.1. Pledge
 - 1.2. Approval of Minutes

2. **Public Comment**

Audience members may bring any item to the Mayor and Council's attention. Comments are subject to the Public Comment and Policy set forth below. State Law prohibits the Council from acting on items that do not appear on the agenda.

3. **Reports**

3.1. Report of the Mayor, reports of City Council members.

4. **Appointments**

4.1. Discussion and consideration of [Resolution No. 17-__ appointing Tim and Rhonda Bachman as coordinators of the Community Emergency Response Team.](#)

5. **Consent Agenda**

6. **Planning Matters**

6.1. Discussion and consideration of Resolution No. 17-__ [appointing a temporary appeal authority](#)

6.2. Discussion and consideration of Resolution No. 17-__ [authorizing the mayor to enter into a contract with John Jansen to provide temporary planning services.](#)

7. **Financial Matters**

8. **Other Matters**

8.1. Discussion and consideration of Resolution No. 17-__ [authorizing the mayor to issue a Request for Proposal for website design services.](#) The draft RFP is [here](#).

8.2. Discussion and consideration of Resolution No. 17-__ [recognizing receipt from the mayor of a written statement that the purchase of an outdoor movie screen for use at community events for the amount of \\$11,999.30 from Open Air Cinema without a request for proposal is in the best interest of Millcreek, and authorizing the mayor to purchase the outdoor movie screen](#)

9. **New Items for Subsequent Consideration**

10. **Calendar of Upcoming Events**

January 30, 2017 City Council meeting

11. **Closed Session (If Needed)**

The Millcreek Council may temporarily recess the Council meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

12. **Adjournment**

In accordance with the Americans with Disabilities Act, Millcreek will make reasonable accommodation for participation in the meeting. Request assistance by contacting Leslie Van Frank, 801-541-8838, and provide at least 48 hours advance notice of the meeting.

PUBLIC COMMENT POLICY AND PROCEDURE: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the commission will be asked to complete a written comment form and present it to the acting city recorder. In general, the chair will allow an individual two minutes to address the Council. A spokesperson, recognized as representing a group in attendance, may be allowed up to five minutes. At the conclusion of the citizen comment time, the chair may direct staff to assist the citizen on the issue presented; direct the citizen to the proper administrative department(s); or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The chair may place the item on the agenda under citizen comments; direct staff to assist the citizen; direct the citizen to the proper administrative departments; or take no action.

I, Leslie Van Frank, acting City Recorder, certify the foregoing agenda was emailed to at least one a media correspondent, was posted on the Utah State Public Notice website www.utah.gov/pmn/index.html and on Millcreek's website at <http://millcreekut.org>, and was posted at the Mt. Olympus Improvement District Offices located at 3932 South 500 East Millcreek, Utah. *Posted and dated this 28th day of January, 2017. /s/ Leslie Van Frank, Acting City Recorder*