



Minutes of the Millcreek City Council Meeting

Monday, February 27, 2017

Councilmembers present

Jeff Silvestrini – Mayor
Silvia Catten – Council District 1
Dwight Marchant – Council District 2
Cheri Jackson – Council District 3
Bev Uipi – Council District 4 (on telephone)

Others present

John Brems – City Attorney
Leslie Van Frank – City Recorder
Rita Lund – Deputy City Recorder

WORK SESSION

The work session was called to order at 4:02 p.m.

Mayor Silvestrini reported that Councilmember Uipi will be joining the meeting by phone due to a funeral for a family member.

Mayor Silvestrini also announced that the item listed on the agenda as item number 1, discussion with Taylorsville Mayor Larry Johnson and City Administrator John Taylor about staffing issues has been moved to the City Council agenda for March 6th due to previous commitment by Mayor Johnson.

Agenda Item 4. Bryan Scott from City Journal

Mayor Silvestrini introduced Mr. Bryan Scott from the City Journal who distributed samples of the Journal from various localities around Salt Lake County, South Salt Lake, Taylorsville, Murray, Holladay and others. Mr. Scott gave some history of the Journal and described how its staff interacts with the various cities it serves. Several cities throughout Salt Lake County purchase four to six pages in the center section of the Journal. The Journal assigns beat writers to the various areas, attempts to avoid overlap and works with the cities to avoid duplicate articles. The Journals are delivered by the US Post Office and there are occasionally problems with deliveries that they track down and correct if possible. The cost for four to six pages in a Millcreek issue delivering to approximately 27,000 households would be approximately \$5,000. Mayor Silvestrini requested a sample contract and a cost proposal.

Agenda Item 2. Presentation by Salt Lake County

Mayor Silvestrini introduced John Miller, Associate Director of Engineering for Salt Lake County, who notified the council of a tour on Wednesday by engineering staff from the Wasatch Front Regional Council and representatives of municipalities to review the two locations of the applications that have been made by Salt Lake County on behalf of Millcreek. One project is proposed on 13th East near Big Cottonwood Park for a HAWK crossing signal that would cost under \$1M. The other project would be to complete safety improvements on 9th East between 39th and 45th South. That project would cost approximately \$4.5M. There is an additional application for a section of 39th South that has been submitted by Holladay City with the support of Millcreek. Mayor Silvestrini reported he had attended a meeting related to these submittals and that funding is very limited, with requests totaling ten times the available amount. There's a committee that votes on which projects will be completed annually. Mr. Miller reported that each municipality or county has one vote in the decision making, but each must recuse themselves on any vote for projects in their own jurisdiction.

Mr. Miller then reported that there had a discrepancy in the reported road miles between those submitted by Gilson Engineering and by Salt Lake County, most likely related to private lanes. Mr. Miller and Mayor Silvestrini agreed that the mileage report submitted by Salt Lake County on an annual basis would be utilized by the state until the discrepancy can be resolved.

Mr. Miller than introduced Jena Carver, a traffic engineer from his staff who reviewed the spreadsheet of all of the traffic calming requests that have been received and ranked by the county. The hazard ranking is developed by utilizing data collected from electronic speed signs of the average speed on the street and if 85% of vehicles are traveling at the posted speed limit or less. If the number of vehicles exceeding the posted speed limit is over 85%, the hazard index is ranked higher. Other factors include proximity to schools, parks or other community

locations. These projects are all request driven and those with a higher hazard index are considered as funding becomes available. Residents who have made requests are notified of the hazard index but may not be aware of how the ranking falls with other projects. Mr. Miller explained that enforcement and education are important components when there is inadequate funding the engineering and project completion.

Traffic calming speed bumps cost an average of \$8,000 each and in 2017 there was only \$50,000 available to the entire unincorporated county. There are also problems with installing traffic bumps on some streets such as those with a grade over 5%.

Another method to slow traffic on minor residential streets is to remove the painted center line and bring the outer lane lines closer together bring the lane width to 10'. This creates the perception of a less wide lane and tends to result in lower speeds.

Ms. Carver then provided copies of the parking study that had been completed for the Grandeur Peak resident only parking project that had been requested through a citizen petition and had completed the year long trial period in October of 2016. At that time the County Council determined that Millcreek City should make the long term decision on this project and voted to extend the trial period for a ninety day period beginning on January 1st. There was additional discussion related to the project, including an outline of the physical circumstances of a popular trailhead and how the resident pass program functions.

Mr. Miller introduced Madeline Francisco-Galang who presented an interactive map that she has been developing. This map will provide residents with an easy method to view current projects, including a GIS map, photos and project description. The story map is a work in progress and additional information, including capital project requests will be added. This map could be linked into the city website to avoid the requirement for payment by the city for an additional GIS license by the city.

There was additional discussion of various projects and associated funding. The design phase of a requested sidewalk on Upland Drive has been completed and funding is proposed in the 2018/19 budget to complete the project at a cost of \$775,000. Partial design had been completed for a sidewalk and improvements on Imperial Street with the cost for project completion determined to be \$570,000. The Main Street project in the west Millcreek area has been funded. A short sidewalk section on 33rd South at approximately 3040 East has been funded in the amount of \$188,000. Construction work on this project should begin in the spring.

Agenda Item 3. Presentation by Dave Spatafore on current legislative session

Dave Spatafore joined the meeting and Mayor Silvestrini requested that he give his report at this time. Mr. Spatafore reported on several bills of interest to Millcreek.

HB429 County Fund Amendments (Hemingway) – would allow transfer of a special fund to the fund balance when the purpose for which the special fund was created no longer exists.

This bill would allow the county council to transfer the funds that have been held in the judgement levy special fund to be transferred to the MSD to provide start up funds for Millcreek and the metro townships. The bill is currently in House Rules, has no substantial opposition and appears likely to pass.

SB138 S2 – Metro Township Amendments (Mayne) – the amendment discussed previously that would add the word “only” at the request of Millcreek was inadvertently deleted during Floor votes but was corrected as Floor amendment. This bill has passed the Senate and appears likely to pass.

SB241 – Municipal Building Plan Reviews (Bramble) – would shorted the time allowed for a building plan review to 14 days for residential construction and 21 days for commercial construction. Amendments have been made to change the time frame to “business” days and to insert a one year sunset provision to allow for data collection and determination of any concerns that may arise. The bill is opposed by the League of Cities and Towns and the American Council of Engineers among others but appears on track to pass this session.

SB152 – Municipal Mayor Term Amendments (Iwamoto) – would allow the Millcreek mayor to fulfill a three year term. This bill has passed and waiting to be enrolled.

HB293 S01 – Mountainous Planning District Amendments (Schultz) – would extend the sunset provision of the MPD thereby providing broader representation for the MPD Planning Commission. Mayor Silvestrini expressed his concern that ACCT opposition to the bill runs contrary to the benefit of the bill to Millcreek. The bill is the method by which a representative from Millcreek could be a member of the Planning Commission which will oversee the canyons, including Millcreek Canyon.

Agenda Item 7. Discussion of Human Resources RFP

Mayor Silvestrini introduced Mr. Dave Salazar who reported that he had been in conversation with John Brems and had reviewed the proposed RFP. The RFP will requests for assistance with creation of an organizational chart and a benefits plan among other items. This item appears on the General Meeting agenda and Mayor Silvestrini expressed his hope that a plan could be in place sometime close to April 30th in order to allow for a city planning department to be in place in July.

The Work Session adjourned at 5:45 PM.

GENERAL MEETING

1. Call to Order

Mayor Silvestrini called the general session to order at 6:20 p.m.

1.1 Pledge

1.2 Approval of Minutes

Motion was made by Councilmember Jackson, seconded by Councilmember Catten to approve the minutes of February 21, 2017.

Mayor Silvestrini announced that Councilmember Uipi is excused from the meeting due a family funeral and will be participating by phone.

2. Public Comment

Mr. Rob Hunsaker, a resident residing at 3431 Terrace View Drive, described a concern he has with barking dogs in his neighborhood. He was advised that the director of Animal Services would be attending a future meeting and suggested he attend that meeting in order to obtain additional information on potential solutions.

3. Reports

Mayor Silvestrini reported that he had been meeting with Fred Healey who had offered to assist in locating rental office space for Millcreek. Mr. Healey is investigating various options and will report back to the council.

Mayor Silvestrini reported that he had been in contact with Jason Burningham from Lewis Young regarding the feasibility study and expected an update in the next week.

The mayor also reported that he had attended meeting with the county health department related to a proposal to an operation to deal with transient camps along the Jordan River. There are no established camps along the Millcreek section of the river but there are issues with trash in the flood plan area resulting in pollution in the river. The health department is developing a managed plan in cooperation with West Valley City, South Salt Lake, Salt Lake County and will include Millcreek in their plans.

Mayor Silvestrini had attended a Council of Mayors meeting held in South Salt Lake and had been very interested in a presentation by Mayor Cheri Woods about their "Promise" program. The program is funded by private donations and provides methods whereby students can move into college as well as improving living conditions for low income families. Additionally, there are extended day care hours, tutoring sessions and provision of three meals daily for those in need. The program includes eight sites, two of which at Moss and Roosevelt Elementary Schools are located in Millcreek. The mayor expressed an interest in coordinating with South Salt Lake to extend and expand the programs in Millcreek. He proposed the formation of a task force to investigate possibilities.

Mayor Silvestrini had also been apprised by county flood control personnel of the monitoring and preparation for potential flooding due to the high snowpack in the mountains. Plans include implementation of sand bagging efforts and culvert monitoring in the event the stream monitors and weather conditions indicate actions should be taken. A presentation will be made a future council meeting of these efforts.

Councilmember Marchant gave a financial report. Thirteen checks had been written leaving a balance of \$76,442.89 in the city account. This amount does not account of accrued expenses such as the city attorney fees, the payment to the Local Government Insurance Trust, accounting services and reimbursement for incidental expenses that have been paid by the City Recorder on behalf of the city.

Councilmember Marchant additionally reported on a meeting of the Wasatch Front Waste and Recycling District and related the results of a customer satisfaction survey that had been conducted. Of the 10,000 surveys representing 12% of the homes serviced, with overall satisfaction rate was 95.3% favorable with Millcreek favorability ratings at 96.7%. Only 48% of respondents realized that the services were funded exclusively through fees. Due to rising costs, WFWRD is proposing a \$2.00 fee increase in order to be able to maintain current service levels.

4. Appointments

No appointments appeared on the agenda.

5. Consent Items

No consent items appeared on the agenda.

6. Planning Matters

6.1 Discussion and consideration of Ordinance No. 17 - _____ amending the ordinance that creates an appeal authority in order to provide for a stay.

Mayor Silvestrini reported that this amendment had been discussed at the city council meeting held on February 21, 2017, and motion had been made at that time to adopt the amendment that would allow for a stay to be imposed by an appeals officer on certain occasions in compliance with state law.

MOTION was made by Councilmember Catten, seconded by Councilmember Jackson to adopt Ordinance No. 17- _____ amending the ordinance that creates an appeal authority in order to provide for a stay. A roll call vote was held and the motion passed with councilmembers voting as follows:

Councilmember Uipi – Aye
Councilmember Catten – Aye
Councilmember Jackson – Aye
Councilmember Marchant – Aye
Mayor Silvestrini – Aye

7. Financial Matters

7.1 Discussion and consideration of Resolution No. 17 - _____ authorizing the Mayor to work with the Municipal Services District to obtain operating funds.

Mayor Silvestrini reported on discussions related to the disbursement of funds through the MSD for community events and community development that were approved in the budget as well as for legal representation at council and planning commission meetings rateable by population.

MOTION was made by Councilmember Marchant, seconded by Councilmember Catten to adopt Resolution No. 17 - _____ authorizing the Mayor to work with the Municipal Services District to obtain operating funds. A roll call vote was held and the motion passed with councilmembers voting as follows:

Councilmember Uipi – Aye
Councilmember Catten – Aye
Councilmember Jackson – Aye
Councilmember Marchant – Aye
Mayor Silvestrini – Aye

8. Other Matters

8.1 Discussion and consideration of Resolution No. 17 - _____ authorizing the mayor to issue an RFP to obtain human resource services.

City attorney John Brems outlined changes that had been included in the RFP related to the scope of work including a request for provision of ala carte services and the scoring percentages. It was determined that the due date should be two weeks from the posting which would allow for consideration of the proposals by March 17th.

MOTION was made by Councilmember Jackson, seconded by Councilmember Marchant to approve Resolution No. 17 - _____ authorizing the mayor to issue an RFP to obtain human resource services. A roll call vote was held and the motion passed with councilmembers voting as follows:

Councilmember Uipi – Aye
Councilmember Catten – Aye
Councilmember Jackson – Aye
Councilmember Marchant – Aye
Mayor Silvestrini – Aye

8.2 Discussion and consideration of Resolution No. 17 - _____ authorizing the mayor to enter into a interlocal agreement with Salt Lake County for the 2017 elections.

Mayor Silvestrini led a brief discussion of the cost for conducting the 2017 election which would total \$67,877.40. Mr. Brems pointed out that the cost includes a primary election and would be reduced if a primary is not needed.

MOTION was made by Councilmember Jackson, seconded by Councilmember Marchant to approve Resolution No. 17 - _____ authorizing the mayor to enter into a interlocal agreement with Salt Lake County for the 2017 elections. A roll call vote was held and the motion passed with councilmembers voting as follows:

Councilmember Uipi – Aye
Councilmember Catten – Aye
Councilmember Jackson – Aye
Councilmember Marchant – Aye
Mayor Silvestrini – Aye

8.3 Discussion and consideration of Resolution No. 17 - _____ approving a mutual aid interlocal agreement for Utah public works emergency management.

Mayor Silvestrini indicated that this resolution related to the emergency management planning item had been discussed previously during the Work Session. In addition to a formalization of mutual aid in the event of an emergency, this agreement would allow for easier application for FEMA reimbursement in the event of an emergency being declared in Millcreek.

MOTION was made by Councilmember Jackson, seconded by Councilmember Marchant to approve Resolution No. 17 - _____ approving a mutual aid interlocal agreement for Utah public works emergency management. A roll call vote was held and the motion passed with councilmembers voting as follows:

Councilmember Uipi – Aye
Councilmember Catten – Aye
Councilmember Jackson – Aye
Councilmember Marchant – Aye
Mayor Silvestrini – Aye

9. New Items for Subsequent Consideration

Mayor Silvestrini introduced UPD Chief Steve DeBry who reported that his officers would make a presentation at the next City Council meeting to report on the recent ID theft ring and drug busts that occurred recently.

Mayor Silvestrini then introduced UFA Chief Brad Larsen who gave a brief presentation of his experience with the UFA. He has served as the Fire Marshal for many years and has been appointed as the Millcreek liaison with the UFA.

10. Calendar of Upcoming Events

The calendar of upcoming events was presented including Community Council meetings, future City Council meetings and the MSD Board of Directors meeting.

11. Closed Session (If Needed)

No closed session was convened.

12. Adjournment

MOTION for adjournment was made by Councilmember Jackson, seconded by Councilmember Marchant.

The meeting adjourned at 7:15 p.m.