



**Minutes of the
Millcreek City Council Meeting
Monday, March 6, 2017**

Councilmembers present

Jeff Silvestrini – Mayor
Silvia Catten – Council District 1
Dwight Marchant – Council District 2
Cheri Jackson – Council District 3
Bev Uipi – Council District 4

Others present

John Brems – City Attorney
Leslie Van Frank – City Recorder
Rita Lund – Deputy City Recorder

WORK SESSION

Mayor Silvestrini called the meeting to order at 4:04 p.m. and welcomed Mayor Larry Johnson and City Manager John Taylor from Taylorsville.

1. Report from John Jansen on planning matters

Mr. Jansen updated the council and reviewed the schedule for the proposed ordinance changes for the MD zones. The current schedule would allow for completion of a new ordinance proposal for council consideration in nine months. The schedule is subject to change and includes an open house schedule for March 29th between 4:00 and 7:00 PM for the business owners and area residents. Property owners will be mailed postcard notices of the open house

date and location. The open house will be staffed by Mr. Jansen along with Max Johnson and Spencer Hymas from Salt Lake County in a table format to allow for attendees to have their questions answered.

Mr. Jansen then reviewed the proposed MD zone changes including the new format that will reduce redundancy. The tables of the proposal were reviewed and highlights of the new MD zone proposed ordinance were discussed. Each new zone will have a section for intent and purpose and uses will be categorized with prohibited uses being listed. There will be a discussion of height requirements, potentially a minimum height with no maximum height restriction and convertible space being required on the first floor to allow for a mixed use development. The proposal at this point deals with the current MD and MD-1 zones, it is proposed that the current MD-3 zone remain unchanged.

When the MD zone work has been completed, Mr. Jansen proposes to begin the same sort of work on the existing commercial zones. Current uses would not be changed but a new ordinance would be designed to make the differences between C-1, C-2 and C-3 zones more clear. Property owners would not be affected unless they request a rezone.

Councilmember Marchant suggested maps be available at the open house. Mr. Jansen agreed that would be valuable. Leslie Van Frank reminded the council that there is an interactive map on the county website that can be used as well as the paper map that had been provided to each councilmember.

Mr. Jansen added that an additional proposal to be considered will be design standards and a potential design ordinance. Development agreements could be utilized to allow for assurances that what is presented in a zoning application is what is eventually actually built on the property.

2. Discussion with Taylorsville Mayor Larry Johnson and City Administrator John Taylor

Mayor Silvestrini introduced Taylorsville Mayor Larry Johnson and City Administrator John Taylor. Mayor Johnson congratulated Mayor Silvestrini and the City Council for their election and the formation of Millcreek. Mayor Johnson then turned the time over to Mr. Taylor who presented the Taylorsville City organization chart consisting of legislative, executive and judicial branches and reviewed various positions including a council coordinator who works directly for the City Council and handles agendas, community councils, newsletters as well as other duties. Taylorsville operates under a strong mayor form of government and the executive branch oversees contract services. Mr. Taylor indicated that Taylorsville had tried self-provision as well as contracting for services and has found that contracting is generally the least expensive method of providing public works services, animal services, aging services and parks maintenance. These services are contracted with Salt Lake County and has found that the services provided have worked well when the agreement is “all in”. They have found that negotiating with the county when services do not meet expectations has worked well. Mr. Taylor stated that you can’t beat the county for basic services. Taylorsville has their own

engineer who oversees capital project contracts but contracts with Salt Lake County for maintenance projects that involve engineering.

Mayor Johnson stated that he is very focused on the seven parks in Taylorsville and has contracted with Salt Lake County parks department. He indicated that Taylorsville negotiates for a higher level of service for their parks and has invested city funds into the seven parks in their city.

The Mayor indicated that Taylorsville is not a member of the Unified Police District but is a member of the Unified Fire Authority. The city contracts for prosecution services and has found that the courts are not money makers but courts in the local jurisdiction may be more convenient for residents.

Mayor Johnson indicated that Taylorsville residents have shown a positive reaction to their newsletter, which is part of the City Journal.

Planning services in Taylorsville are overseen by the Community Development Director and is comprised of three full time planners. Contracts are put in place when there is overflow work.

Mayor Johnson urged Millcreek to develop a vision and philosophy for the city early on. He also indicated that having Millcreek be a contract city with County Public Works would benefit everyone by economies of scale. The city holds monthly meetings with the county to discuss service issues.

Councilmember Uipi asked for suggestions on how best to proceed with establishing human resources services for Millcreek. Mayor Johnson suggested the city build on what has been operating well, that there are people who have already been through the process including city attorney John Brems. A city manager should be hired initially who could then build the staff.

Mayor Johnson also indicated that reviewing ordinances and working to update problematic sections is very important and that this effort in Taylorsville is ongoing. He additionally urged Millcreek to move forward strategically, working through one issue at a time.

3. Discussion with Salt Lake County Public Works Operations Director Kevyn Smeltzer

Kevyn Smeltzer, Director of Salt Lake County Public Works, was introduced by Mayor Silvestrini and gave a presentation explaining the county pavement management plan. Various treatments are utilized to extend the life of pavement: slurry seal at a cost of \$.15 per square foot; chip seal at a cost of \$.40 per square foot; and a major overlay at a cost of \$1.50 per square foot. Mr. Smeltzer explained the pros and cons of each treatment. A county public works pavement manager surveys one third of the roads in Millcreek each year and then consults with a supervisor in each area to determine road conditions. A plan is then developed to utilize one of the surface treatments in the areas of most need based on the amount of funding available. Sections are grouped for cost efficiency.

Mr. Smeltzer also told the council that the county prepares a three year pavement plan and will provide the plan to the council. Public works department personnel meet semi-annually with the utility companies to coordinate projects in an attempt to reduce road cuts in recently surface treated streets. Such road cuts can reduce the life of the pavement by up to 50%.

The council had previously been given the annual report that is prepared including the condition of all road miles in Millcreek and there was a brief discussion of that report.

There was additional discussion about bike lane treatments and the various responses of cyclists to the different types of treatment.

Mayor Silvestrini asked Mr. Smeltzer when any changes to the pavement management program that had been presented could be made if the City Council desired. Mr. Smeltzer responded that scheduling had already begun and he would appreciate to know of any changes as soon as possible.

Councilmember Jackson asked if the county had any control over utility companies that may be doing work in resident's rear yards. Mr. Smeltzer explained the easement agreements under which utilities operate that are separate and apart from any county control and that he is not aware of any noticing requirements for such work. Public Works does complete tree trimming projects when required along roadways and provides notifications to residents when that work is required.

4. Report by Dave Spatafore on current legislative session

Mayor Silvestrini reported that Mr. Spatafore was busy at the legislative session and would be unable to attend the council meeting this evening.

5. Presentation by Amber DeBirk from Millcreek Arts Council

Mayor Silvestrini reported that Ms. DeBirk was unable to attend the meeting this evening and the discussion will be re-scheduled for a future council meeting.

6. Presentation by Pam Roberts from Wasatch Front Waste and Recycling District

Mayor Silvestrini introduced Pam Roberts, the Director of the Wasatch Front Waste and Recycling District who gave the yearend report from the district. The District had collected 149,000 tons of trash in Millcreek in 2016 and had diverted 20% of that amount away from the landfill. Ms. Roberts listed various programs provided by the District including the trash, recycling, green waste and glass collection cans that can be provided to residents. Additionally the District provides an annual neighborhood cleanup program, a trailer program, a leaf bag and Christmas tree pick up program.

The District had recently completed the conversion of the entire fleet of residential collection trucks to CNG, reducing cost and exhaust pollution for the one million miles per year that the trucks operate.

Ms. Roberts presented the results of the recent customer satisfaction survey conducted by the District and reported that the return rate of surveys was 29% and in the Millcreek area the satisfaction rate was 95.3%.

7. Discussion of schedule for meetings

Mayor Silvestrini recommended that the Regular Meeting of the Council start time be moved from 6:00 PM to 7:00 PM to allow the council to complete the work session and reduce the amount of time that residents have been required to wait during the dinner break. The council agreed that future Regular Meetings would start at 7:00 PM.

8. Preliminary discussion of responses to RFP for website

Mayor Silvestrini led a discussion related to next steps for selection of a vendor to prepare a website for Millcreek. Councilmember Marchant distributed a copy of a spreadsheet he had created to assist in the decision. Mayor Silvestrini requested that each councilmember prepare a separate score sheet for each proposal and be prepared for a discussion at the next city council meeting.

9. Report by Leslie Van Frank of publication of RFP for HR Services

Ms. Van Frank reported on the various vendors and organizations through which she had distributed the Human Resources Request for Proposal and asked the councilmembers for any additional suggestions. A deadline of March 21st has been set for responses.

10. Continued discussion of municipal priorities

Councilmember Jackson reported that she had seen a Pony Baseball league banner that contained the Millcreek logo and reminded the group that the representative who had attended a recent city council meeting had agreed that the logo would not be used. Mayor Silvestrini told the group he would contact the Pony Baseball organization.

Mayor Silvestrini asked that the purchase of Windows and Office 365 software be completed as soon as possible. Rita Lund will ask that Randy Allen from county purchasing contact the mayor.

Rita Lund asked the council if they would be interested in having a presence at the Salt Lake Marathon that will take place on April 22nd and cross Millcreek along 23rd East. The council asked Ms. Lund to pursue the possibility.

Councilmember Jackson led a short discussion about the public hearing that is scheduled for March 21st to make a determination on the resident only permit parking pilot program at Grandeur Peak.

The Work Session recessed at 6:30 PM.

REGULAR MEETING

1. Call to Order

1.1 Mayor Silvestrini called the meeting to order at 7:02 p.m. and led the Council and audience in the Pledge of Allegiance

1.2 Approval of Minutes

The Minutes of the February 27th, 2017, meeting were approved upon motion by Councilmember Uipi, seconded by Councilmember Jackson with two corrections that had been circulated.

2. Public Comment

Joanne Wong, a Millcreek resident, requested assistance for Ms. Dotty Mills who has concerns about a rental property and overflow parking in her neighborhood. Mayor Silvestrini responded that rental properties are allowed and suggested that Ms. Mills continue to monitor the situation and report problems as they arise.

Councilmember Uipi then introduced Judy Thimakis, a Millcreek resident, who gave the council a summary of her experience in human resources and offered to assist Millcreek on a volunteer basis with their decision on human resources. Mayor Silvestrini thanked Mr. Thimakis and will be in contact with her to further discuss the offer.

Mayor Silvestrini introduced UPD Chief Steve DeBry. The Chief reported on several incidents that had taken place in Millcreek and on a suicide prevention program that is being created. The UPD is currently collecting data that will be used in creation of the program.

3. Reports

3.1 Report of the Mayor, reports of City Council members

Mayor Silvestrini gave a report on the legislative session and outlined bills that would have an impact on Millcreek.

The mayor also reported on a site visit he had attended with the Wasatch Front Regional Council to visit the locations of the three projects that Millcreek has applied for funding to construct: 39th S between 23rd E & I-215; a HAWK crossing light at Big Cottonwood Park; and the completion of 9th E between 39th & 45th S.

4. Appointments

No appointments appeared on the agenda.

5. Consent Agenda

No consent items appeared on the agenda.

6. Planning Matters

6.1 Discussion and consideration of Ord. No. 17-_____ - Planning Application 30277 filed by Nathan Anderson and Jon Jones, requesting a rezone from R-2-6.5 to C-3. Location: 1257 and 1253 East Elgin Avenue. Community Council: Millcreek. Planner: Spencer Hymas

There was no one in attendance to present the rezone application or to discuss it. The county will be contacted to determine when the application will be presented.

7. Financial Matters

No financial matters appeared on the agenda.

8. Other Matters

8.1 Discussion and consideration of Ord. No 17-_____ - amending sections 5.21 of the Millcreek Code of Ordinances related to licensing of tobacco specialty business

City Attorney John Brems explained that this amendment will correct a reference in the ordinance with no other changes.

MOTION was made by Councilmember Uipi, seconded by Councilmember Catten to adopt Ordinance No. 17- _____ amending sections 5.21 of the Millcreek Code of Ordinances related to licensing of tobacco specialty business. A roll call vote was held and the motion passed with councilmembers voting as follows:

Councilmember Uipi – Aye
Councilmember Catten – Aye
Councilmember Jackson – Aye
Councilmember Marchant – Aye
Mayor Silvestrini – Aye

9. New Items for Subsequent Consideration

Mayor Silvestrini reported that Yesco Sign Company applied to the County to erect a billboard in Millcreek utilizing square footage in the county billboard bank that had been removed in Magna. The Mayor reported that in consultation with the county, the application has been rejected. He told the council that he felt Millcreek's ordinances allow for the bank to start over. Mr. Brems will prepare an ordinance that will clarify the current ordinance, which was adopted on incorporation using revised language from the original County ordinance. An ordinance will appear on the agenda for the next City Council meeting to notify the public of a pending clarifying ordinance.

10. Calendar of Upcoming Events

Mayor Silvestrini announced the schedule of upcoming events.

11. Closed Session

No closed session was required.

MOTION for adjournment of General Meeting was made by Councilmember Uipi, and seconded by Councilmember Jackson. The meeting adjourned at 7:45 PM.