



Minutes of the
Millcreek City Council Meeting
Monday, April 3, 2017

Councilmembers present

Jeff Silvestrini – Mayor
Silvia Catten – Council District 1
Dwight Marchant – Council District 2
Cheri Jackson – Council District 3
Bev Uipi – Council District 4

Other present

Leslie Van Frank – Acting Recorder
John Brems – City Attorney
Rita Lund – Deputy Recorder

WORK SESSION

Mayor Silvestrini called the meeting to order at 4:00 PM. Councilmember Uipi joined the meeting at 4:20 PM.

Agenda Item 1. Discussion with Greg Baptist, Salt Lake County Stormwater Inspection Supervisor, and Julie Henry, Planner, regarding low impact development

Greg Baptist, Salt Lake County Stormwater Inspection Supervisor, outlined the MS 4 (Municipal Sanitary Stormwater System) requirements. Mr. Baptist outlined the four programs he oversees: ongoing construction (i.e. the terminal reservoir project); high risk industrial sites (Millcreek has 182 sites that are inspected on an annual basis); commercial and home occupation (Millcreek has 2,907 sites that must be inspected every 5 years; and post construction inspections (wells and underground injection systems such as the systems under the parking lots at St. Marks Hospital Women's Health Center). In addition, Mr. Baptist oversees redevelopment and retrofitting to encourage upgrades to systems that create water quality enhancements.

Mr. Baptist then outlined a federal requirement that must be implemented by 2019 to capture 90% of stormwater on site and will require retention for a hundred year storm. The Salt Lake County Stream Care Guide was distributed and Mr. Baptist told the council that the county will be developing a booklet similar to the guide that was distributed showing current methods of managing drainage from the streets and potential implementation of Low Impact Development (LID) strategies. The guide will include examples that developers can utilize to meet the MS 4 requirements.

Julie Henry, a Salt Lake County Planner gave a presentation on LID strategies including rain gardens or bioretention and potential use of amenities such as a rain garden. Ms. Henry gave examples of the current methods and newer designs. Ms. Henry additionally gave an example of an actual development in Millcreek and indicated how the design could have been adjusted with the landscaping functioning as rain gardens. The adjustment would have realized substantial savings for the developers.

Leslie Van Frank asked if LID's would impact downstream water rights, Mayor Silvestrini noted that the water eventually reaches the streams. Mr. Baptist indicated that these strategies are for compliance with state law, and that the county is also concerned with the need to recharge the aquifers.

Mayor Silvestrini asked how this type of project intersects with mosquito abatement. Mr. Brian Hougaard from the South Salt Lake Mosquito Abatement District stated that it would not be a problem if there is no standing water but if there is standing water this is a concern. Mr. Baptist stated that these strategies should improve the mosquito control and indicated that the St. Marks Hospital system is completely closed. St Marks inspects the infiltration chambers every four years and the county inspects them every five years. Mr. Baptist also works with industrial sites. As an example, the Morgro facility in west Millcreek had substantial concentrations that were going into the creek. Mr. Baptist worked with the company and decreased the discharge by 75%.

Ms. Henry stated that the lifetime of the systems can change based on what types of plants are utilized. The root base of plants and trees helps with infiltration. There is a need to carefully think about how you pretreat stormwater before it goes to infiltration chambers. Stormwater maintenance agreements are put in place that include a management plan whenever an LID system is installed and the property owner is responsible for management costs.

Agenda Item 2. Question/answer discussion with top three responses to website RFP.

The council held a phone interview with Aaron Jones at Civic Plus, one of the respondents.

Mayor Silvestrini asked Mr. Jones if Civic Plus includes a platform for a custom mobile application including push notifications. Mr. Jones responded that a mobile application is available as an optional

enhancement and would cost approximately \$2,500 to \$3,000. Mayor Silvestrini requested additional information about the mobile application and about available payment plans.

Councilmember Catten asked if a dashboard for metrics is available and Mr. Jones responded affirmatively.

A phone interview was attempted with Civiclive. There was no answer on the provided phone number. Mayor Silvestrini requested an email be sent asking Civiclive to elaborate on a potential mobile app and whether a payment plan may be available.

Agenda Item 3. Discussion with Brian Hougaard from South Salt Lake Valley Mosquito Abatement District

Mr. Hougaard from the South Salt Lake Valley Mosquito Abatement District gave a presentation related to the services provided by the district to areas within the area boundaries. There are three districts in the Salt Lake valley including a district in Salt Lake City and Magna. The South Salt Lake Mosquito Abatement District covers the rest of the valley. Part of the Millcreek area is in the Salt Lake City district and the services are parallel. The boundary line is 33rd South, the South Salt Lake District collects the taxes and Salt Lake City services the area.

Mr. Hougaard gave a presentation to the council outlining the district services. The District employs five staff members on a permanent basis and 25 seasonal employees are hired for field work. The district's Mission statement is to provide public health welfare and safety as related to mosquitos and black flies.

The district utilizes integrated pest management to control mosquitos using surveillance and various control strategies. Residents are requested to eliminate standing water on their property as a control measure. Biological pest management is used and mosquito fish are provided to residents upon request at no charge, with ponds restocked annually. The district would like to be made aware of ponds on residential properties that can then be mapped by GIS. Millcreek has several wetland areas that can be mosquito producing areas, and problem areas are treated with pesticides according to application requirements. The district does not spray until after dark to reduce contact with beneficial insects. Problem areas can also be detention basins, golf courses, parks, gutters and animal water troughs. Mature trees with cavities can be a problem in the spring and can be treated by handheld fogging. These trees are usually found through resident complaints.

Mr. Hougaard then outlined the black fly program, black flies are found in moving water and streams are inspected to determine any black fly habitat. The district told the council that the district performs numerous outreach/education programs and may be interested in attending a Venture Out event.

Agenda Item 8. Discussion with John Janson regarding progress of proposed changes to C-1, C-2, and C-3 zones, and regarding "pending ordinance moratorium".

Mayor Silvestrini introduced John Janson who stated he had forwarded a summary of the issues and proposed changes to commercial zones update to the council. Mr. Jansen then reviewed the Chapter 19.32 Commercial Zones proposed ordinance changes. Mr. Jansen announced that 900 notices the recent public open house were mailed, there were several attendees, and he, Spencer Hymas and Max Johnson have had phone calls from owners concerned that their property would be rezoned. Mr.

Janson then outlined the implications of the proposed zones, listed conditional and permitted uses and stated why he believes it is important to move to categories of uses.

Mr. Janson will be working with the Planning Commission on the definitions of the specific use standards. Concerns that have come from community council discussions were also listed. Mayor Silvestrini reminded that council that conditional uses are permitted unless there are circumstances that cannot be mitigated. Mr. Jansen led a discussion about height limits which appears to be a major concern. Mayor Silvestrini stated he would be interested in considering greater heights in commercial areas.

Mr. Scott Turville, a Millcreek resident, asked if potential ordinance changes could allow zoning per site including development agreements. Mayor Silvestrini stated the city is currently exploring utilizing development agreements in the right circumstance and he would like to see flexibility in the zones.

Mr. Janson listed a new section identifying proposed design standards and reminded the group that any consideration of design standards must reflect state law. A development agreement might include a method to require developments to proceed as originally presented.

Mr. Janson then discussed implementing a pending ordinance doctrine (moratorium) for commercial zones and outlined the timeline for the C zones. Presentations will be made at the community council meetings, after which the proposed changes would have to be considered by the planning commission. The C zone proposals have already been presented at the Envision Committee meeting on March 19th and could have an impact on applications that are filed in the near future.

Mayor Silvestrini asked the council if they are interested in asking Mr. Brems to develop a pending ordinance change (moratorium) for consideration by the City Council for C-1, C-2 and C-3 zones. The council indicated agreement and Mayor Silvestrini asked Mr. Brems to bring a proposed ordinance change to a future meeting. Mr. Brems suggested that direction given at the meeting today might be the legal notice required.

Councilmember Uipi asked about minimum building heights in surrounding cities and Mr. Janson will gather that information for the council.

Agenda Item 4. Discussion with community councils regarding their budgets

Three of the four community councils were in attendance. Mayor Silvestrini distributed the budget requests for three of the councils, no budget had been submitted for Mt. Olympus and no representative of that council was present.

Jeff Waters, the chair of the Canyon Rim Citizens Association introduced Linda Milne, a Canyon Rim Citizens Association member, who talked about a change to the budget that was approved at the Canyon Rim meeting to align with the budget that was approved at the MSD. Ms. Milne told the council that the Safe Neighborhoods program has been released and the Granite District has signed off on the program. An educational plan is being developed to inform residents that elementary schools will be the coordination hub and gathering space and Ms. Milne told the council that it is important that certain equipment and supplies be available at the schools, particularly sanitation items. Canyon Rim now has one container that was obtained in financial partnership with Canyon Rim Academy and requires supplies. Canyon Rim is hopeful to get similar container at Rosecrest due to the fact that many citizens

are going to hear the Safe Neighborhoods educational presentation and will think that the school is prepared. The schools require search and rescue equipment, radio kits, first aid kits, tarps, wool blankets and body bags. Ms. Milne told the council that community events generally have a greater opportunity to be given funds than emergency preparedness which is not as popular but is badly needed. Mayor Silvestrini responded that he would be very interested in funding that amount but the amount of money that will be coming from the MSD is not adequate and additionally funding has not been received. The city does not have the ability to give the full allocation to Canyon Rim and is involved in a process to determine the budget. The MSD is going to be paying Millcreek a proportional amount to the metro townships. The mayor is expecting that amount to be around \$498,000 which the city needs to use for administration, community councils, Venture Out, special events, and to establish a fund balance. The transition to a city includes the requirement to establish a 5% fund balance that must go into the bank and cannot be spent. The mayor emphasized that this is a one-time expense and is required under state law. The council has determined that it intends to take over the newsletter, possibly to be produced on an every-other month basis as well as the cost of the movie night events. This does not allow the flexibility to provide community councils with the same amounts that were received last year.

Mayor Silvestrini listed the budget requests from the councils in the following amounts:

Canyon Rim - \$3,350

Millcreek - \$14,400 - which includes the bike rodeo and luau

East Mill Creek - \$15,800 which included approximately \$14,574 was for movies and newsletter which the city intends to fund directly.

Mt. Olympus has not submitted a request but it should be less than \$5,000 based on past years expenses.

Lee Ann Hansen, Chair of the East Mill Creek Community Council, stated that her council would like to ask for an additional \$500 to fund a five-year anniversary celebration at the Community Center.

Mayor Silvestrini commented that based on the budget requests, the activities the city will be funding directly, and the limited funds available at this time, he is considering providing funds to the community councils in the following amounts:

Millcreek - \$15,000

Canyon Rim - \$5,000

East Mill Creek - \$5,000

Mt Olympus - \$3,000

The mayor further stated that he understands the important of emergency preparedness in Millcreek and would like to readdress the potential for funding for the purpose in the city budget deliberations.

Mayor Silvestrini added that the city would need to put together an emergency preparedness plan, not just providing containers with supplies. There is an urgent need for an organization of people who would be trained to utilize any supplies and he feel the most important thing initially is to develop a network of trained individuals, particularly in the Millcreek Community Council area. The mayor stated

that the city needs to assist in building the system which would identify specifics to be considered in the city budget and that amounts would need to be equitably distributed across the entire city. The mayor indicated that the city intends to build a community development department that would include staff to assist in building an emergency services organization.

Councilmember Jackson commented that she will continue to work with the community toward promoting emergency preparedness. Mayor Silvestrini added that there is support on the City Council for emergency preparedness efforts, however it is a matter of being fiscally responsible.

Fran Holfelz, a member of the Millcreek Community Council, relayed to the council some information she had gathered about the west Millcreek community including data that shows that 38% of the refugee community in Salt Lake Valley reside in apartments in west Millcreek and 20 different languages are spoken. This community is unfamiliar with American way of life and are confused about technology and laws. Ms. Holfelz is concerned about what would this population do in times of catastrophic natural disaster. Mayor Silvestrini responded that the council will be talking to South Salt Lake about their Promise Program at their work session meeting on April 10th and invited the community council members to attend. He explained he believes that the Promise Program may be a good approach to help the refugee community. He also noted that it would not help the refugee community to have emergency supply containers if they do not understand how to use them.

Councilmember Jackson added that she feels that emergency preparedness should be a line item in the city budget as it the responsibility of the city to help plan and prepare. The councilmember added that it might be a good idea to include amounts in the budget each year that would accrue towards the program.

Ms. Hansen asked for assurance from the council that the funding earmarked for newsletter and movie nights will continue to be used for those activities, the community councils want to sure the funds will be used for community events. Mayor Silvestrini responded that the city has already authorized the purchase of a new movie screen and that the council intends that there will be a newsletter potentially every other month. The mayor reminded attendees that funds have not yet been received but upon receipt of funds from the MSD, the city will be required to begin a budget amendment process that requires a ten-day notice for a public hearing. During the budget process, the council will be considering the community council budget amounts. The mayor stated that he is hopeful that community council funding amounts that are determined would be available by the end of April and suggested that grant opportunities should be explored to leverage volunteer efforts.

Jeff Waters, Canyon Rim Citizens Association chair, asked if liability insurance would be provided by the city. Mayor Silvestrini responded that it has been confirmed that community organizations sponsored by the city would be provided coverage and all members and volunteers would need to sign volunteer forms. The mayor also stated that ACCT will not be providing insurance to community councils in Millcreek or the metro townships. He explained that the metro townships had requested that community council funds go directly to the community councils due to the fact that the metro townships are not allowed to have bank accounts.

Mayor Silvestrini then discussed the required revision to the articles of incorporation to complete the name change from Millcreek Township, Inc. to Millcreek Community Councils Association, Inc. that had been prepared for signature by the council chairs. The mayor indicated that the articles had been

prepared for all four signatures at this meeting and that the signatures required notarization. As two of the chairs were not in attendance, the articles would have to be revised. The community council chairs in attendance were requested to review the proposed articles.

Agenda Item 6. Discussion about whether budget amendment for community council funding is necessary

Mayor Silvestrini noted that the law is different for cities than for counties. Cities are not allowed to provide funding for other organizations without a study showing that the funds would benefit the health and welfare of residents. Lewis & Young, the consultant who is developing the feasibility study, has experience in this type of study and the mayor authorized to them to prepare a study, which has been completed and supports the fact that the city can appropriate funds for community councils. The mayor additionally indicated once again that the city is currently waiting for funding and has to complete a budget process before any funds can be distributed.

Agenda Item 7. Discussion of SLVESA status and potential hire of consultant to consider financial impact

Mayor Silvestrini discussed concerns that have arisen with the Salt Lake Valley Law Enforcement Service Area district (SLVLESA). The mayor explained that the District levies property taxes for policing services. Currently Millcreek, the five metro townships, the unincorporated Salt Lake County areas, and the cities of Herriman and Riverton are members. Riverton gave notice that they are exploring leaving the taxing district with the intention of contracting back for the UPD services. To leave the district, a popular vote has been required by law. However, during the last legislative session, House Representative Dan McCay ran a bill that passed that allows a city to leave by a vote of the City Council and agreement with the district. The mayor announced that Herriman has now given notice that they intend to leave the district as well. SLVLESA has held two emergency meetings to discuss the impact of Riverton and Herriman leaving the district. The district is funded through property tax, which is collected in November. All funds are received by the district once a year. Because the district must pay for police services all year long, a tax anticipation note to borrow against the annual funding is requested each year. SLVLESA had approved such a bond with the Bank of Utah, however when the bank was in the process of redoing the bond, they found that Riverton intended to leave the district and are now concerned with the stability of the funds. The bank is requesting assurances from Riverton and Herriman that they will not leave the district before the end of the year as that may leave SLVLESA unable to meet the district obligations. The mayor additionally informed the council that both cities attempted to get an assurance from SLVLESA that they would receive their share of the fund balance when they leave and have asked Millcreek to commit to agree to the same idea. SLVLESA holds about 10% in fund balance, which allows for borrowing at a lower rate. The mayor responded that if Herriman and Riverton were to receive their fund balances, Millcreek would want their share as well. Questions remain to be answered about whether some areas are paying in more than the cost of the services they are receiving. The mayor explained his concern that since the only two other cities are threatening to leave the district, Millcreek could be left as the only city member. The mayor strongly feels that the city needs to have the assistance of a financial advisor in light of the financial uncertainty to determine impacts to Millcreek. The mayor has discussed this concern with city attorney John Brems, a city council person in Herriman, and others. The mayor has heard from Riverton and Herriman that they are not making this change to hurt any other entity but have determined that they would like to have

control over their tax dollars and would have more flexibility through contracting for the services they choose. The mayor has found that the consultant that Millcreek has hired to prepare the feasibility study, Lewis Young, has completed a feasibility study for Riverton regarding SLVESA and have already developed the methodology for such a study. Lewis Young has offered to complete a similar study for Millcreek at a cost of under \$5,000. The mayor feels it is very important to determine that if other cities are leaving Millcreek will not be negatively impacted if it remains as a member. Additionally, there is a need to make sure Millcreek would receive its share of the fund balance. The mayor has also had discussions with Sheriff Winder and the Chief Financial Officer of SLVESA to ask about what the fund balance available to Millcreek. The mayor would like to explore if there is an advantage to leaving at the same time as the other cities.

Mayor Silvestrini reaffirmed to the council and audience that the Riverton and Herriman are not unhappy with the services provided by the Unified Police Department, that they would be paying for the same services in a different way, they plan on contracting with the UPD. The mayor indicated that if it is determined that Millcreek was being disadvantaged by the other cities leaving the district that is imperative to do what is right for Millcreek. The mayor indicated that he feels the UPD services are excellent and would not be interested in another service provider for policing services.

Councilmember Uipi asked about the board structure. Mayor Silvestrini reported that if Riverton and Herriman were to leave the district, the board would consist of the metro townships, Millcreek and three County Council members. There is no weighted vote as there is with the MSD board, each member has an equal vote. The mayor commented that he had heard that a concern of Riverton and Herriman is that their vote would be equal to areas having much smaller populations.

Councilmember Catten asked about costs and service levels. The mayor said that those questions also concern him, as Millcreek could potentially be losing service to preserve levels of service for other areas.

The mayor asked the council for authorization to contract with Lewis Young for a study of the SLVLESA issue without the need of an RFP, as it would cost \$5,000 or less and is a personal service.

Councilmember Uipi stated that she would prefer to use a request for proposal for the study with a tight deadline to provide consistency in the city processes. Mayor Silvestrini will place this item on the meeting agenda for April 10th.

Agenda Item 5. Discussion with Judy Thimakis about HR

Mayor Silvestrini introduced Judy Thimakis, who reported on the responses to the request for proposals for human resources services. Ms. Thimakis commented that some of the responses contain suggestions for city manager duties and others make suggestions about human resources or benefits. The proposal from Midtown includes more services but is fairly expensive. Ms. Thimakis offered to perform many of the services listed by the responders on a volunteer basis, resulting in cost savings for Millcreek.

Mayor Silvestrini stated he is not sure if any of the respondents had a very comprehensive approach with the exception of NFP. Councilmember Uipi asked Ms. Thimakis what services she would be willing to provide on a volunteer basis. Ms. Thimakis responded that she could assist with establishing a structure for the city, job descriptions, salary surveys and policies. Ms. Thimakis recommended that the city hire a benefit consultant as those services can be very complicated. Ms. Thimakis added that there

are benefit consultants who do a good job and work on a commission basis. Mayor Silvestrini commented that he would like assistance in determining whether Millcreek should opt in or out of social security. Councilmember Marchant responded that the Wasatch Front Waste and Recycling District opted out and may be willing to attend a council meeting to explain the reason for that determination by WFWRD.

Councilmember Uipi commented that she felt that in order for the city to find a good leadership team, the city should consider offering an inclusive benefit package to Tier 1 employees and that there could be a difference between Tier 1 and Tier 2. Ms. Thimakis agreed, stating that it is important to offer good benefits and comparative salaries.

Ms. Thimakis suggested that the city needs to set the groundwork. Mayor Silvestrini asked Ms. Thimakis if she had seen the organizational chart that was discussed at the last council meeting that cuts the departments down to three. Ms. Thimakis had not and offered to review the chart and make suggestions. Mayor Silvestrini added that he felt the city should be flexible and should fit job descriptions to an applicant if it makes sense. Ms. Thimakis agreed stating the job descriptions can be very fluid and that compensation should be determined by skill set.

Ms. Thimakis suggested preparing job descriptions, proceeding through a recruitment process and utilizing the interview process to determine skill sets. Applicants for City Manager could move through a process that includes a proposal and action plan that could allow the council to see the how the applicant would handle a specific project.

Ms. Thimakis offered to contact various people with experience in the field to discuss the social security question. The council determined to begin the April 10th meeting at 3:00 PM in order to allow time for agenda items to be considered before the established meeting with South Salt Lake and add the discussion with Ms. Thimakis to the agenda with a time certain of 5:30 PM.

Mayor Silvestrini told the council that he had negotiated with Salt Lake County to allow Rita Lund to remain on loan to Millcreek until June 30th.

Mayor Silvestrini suggested that in the interest of being considerate of residents in attendance, the council move to the general meeting, break for dinner and return to work session after the general meeting is completed.

GENERAL MEETING

1. Call to Order

Mayor Silvestrini called the meeting to order at 7:10 PM.

1.1 Pledge of Allegiance

The Pledge of Allegiance was led by Scout Josh Iler

1.2 Approval of Minutes

MOTION was made by Councilmember Jackson, seconded by Councilmember Catten to approve the minutes with two changes; Wayne Johnson is the Division Director of the Parks Department and the Suicide Prevention program date is April 26th. Motion passed unanimously.

2. Public Comment

John Hansen, a Millcreek resident, expressed concerns related to nighttime activities around the Grandeur Peak trailhead including taggers and partiers who cause disturbances. He requested the council to consider resident permit-parking on Gateway and lower Cascade.

Barb Hansen, a Millcreek resident, asked the council why resident parking has been allowed in one place but not in another.

Mayor Silvestrini responded that he is aware of the additional petition and that the matter that had been before the council was whether or not to make the trial resident parking area permanent or not. The mayor suggested that the Hansens contact him directly regarding their concerns.

Scott Petersen, a Millcreek resident, asked about planning/zoning and whether those services were going to be divested to the city. Mayor Silvestrini responded that the city is going through a process of opting out of the MSD and it is the plan of the city to form its own planning and economic development departments. The timing for the change remains to be seen but the council is hoping that the transition can take place by July 1st.

Josh Iler, a Scout residing in Millcreek, presented a potential Eagle Scout project and asked the council to consider and accept it. The project would include building a 5' bench and general renovation on Virginia Way. The renovation would include cleaning and leveling the area and adding gravel and wood chips. Mayor Silvestrini and the council approved the project and thanked Mr. Iler for his work.

3. Reports

Mayor Silvestrini reported that he has been having intensive budget discussion with the county, particularly with Jared Steffy and Randy Allen, about a number of issues. The first issue is if Millcreek leaves the MSD, how funding will work and how capital projects that are underway would proceed. Millcreek residents have not seen a lot of work on the capital projects that are underway but much has been done behind the scenes, as engineering work and contracts are being developed. Mayor Silvestrini indicated that Millcreek has the authority to determine to not proceed with any of these projects but stopping at this point would create some degree of waste. The mayor feels strongly that the city wants to be efficient and it would likely be better to move ahead with the projects.

Mayor Silvestrini then announced that a proposal will be made to the council when additional information is received to move to an exit plan and at that point most of the projects on the list should probably be completed or near completion. The mayor also reported that Animal Services should be fee based. The mayor distributed a document from Mr. Steffey which showed the expense side of the Millcreek budget and outlined the departments that currently render services. The city would not contract for Township Services which should produce a savings of half of \$602,147 amount. The mayor is discussing contracts for animal services and public works operations and engineering.

Mayor Silvestrini then reviewed the Mr. Steffey's document and told the council that the Millcreek portion of the totals is around 40%. Justice Courts net about \$190,000 to pay for court services and the costs are generally in excess of amounts received. There are still issues with respect to services of the District Attorney and that amount is yet to be determined. The mayor reported that Millcreek has not

utilized any District Attorney services since the beginning of the year therefore any costs should not fall to Millcreek.

Mayor Silvestrini has not yet received but has requested the revenue side of the budget. The mayor stated that based on his discussions with Mr. Steffey, there may be anticipated sales tax of around \$10.3 million, although the Zions feasibility study showed the sales tax amount as only \$9.2 million. The mayor additionally reported that Class C road funds were distributed today, which show \$246,000 for Millcreek for the months of January and February of 2017. This amount will go directly to the MSD. Millcreek is expected to receive the March and April 2017 check but that amount will be owed to the MSD. The mayor reported that sales tax information should be received in the next two months. The Mayor will continue to work with Mr. Steffey to determine budget information that will be required to prepare the Millcreek budget.

The Mayor introduced UPD Chief Steve DeBry who reported on several items. The annual National Drug Take-Back event will be held on April 9th between 10:00 AM and 9:00 PM with the dropoff location set up at the Millcreek Community Center. In conjunction with that program, additional drop boxes will be available in the near future. The additional boxes will be purchased with grant funds from a DEA grant. Chief DeBry reported that in 2016, 953 pounds of discarded drugs had been collected and properly disposed of.

Chief DeBry additionally reported that the UPD grant writer has been working on a grant for a second speed trailer costing \$10,000 to \$12,000. The second trailer should be available by July.

The chief reported that the UPD has received complaints about the crosswalk at Richmond and there is a potential to put flags out which should help. Councilmember Jackson reported that she has been in discussion with John Miller from county engineering regarding a study for that crosswalk.

Chief DeBry reported that there was a situation with an indecent exposure case and that an officer was hurt in the line of duty in connection with the case.

Chief DeBry invited the council to attend a banquet to be held at Holladay City Hall recognizing the student of the year for Skyline High School on Tuesday, April 25th at noon. The Mayor stated that he will be in attendance.

4. Appointments

No appointments appeared on the agenda.

5. Consent Matters

No consent matters appeared on the agenda.

6. Planning Matters

6.1 Discussion and consideration of Application 30343 – Amend Title 19 Zoning, of the Millcreek Code of Ordinances, 2017, regarding the enactment of a new MD Zoning Ordinance, as initiated by the City of Millcreek.

The mayor introduced John Janson, who announced that he had forwarded a staff report to the council and that city attorney John Brems had forwarded a technical report on the MD zone. At this point, the new zone is intended only for the Meadowbrook area. The proposed ordinance is in the new format and is intended to develop the Meadowbrook area as a mixed use development zone.

Mr. Janson reviewed the proposed ordinance, highlighting changes that the Planning Commission recommended.

Design standards were discussed, Scott Turville, a Millcreek resident and developer, commented that design standards sometimes limit architectural design and that good architecture should include variety. Mr. Jansen commented that the idea is to work towards creating design standards that can be easily enforced.

Additional wording was added to allow the city to rezone a property to A-1 and withdraw from the development agreement if the agreement is not recorded within two years of execution of the agreement. Councilmember Catten asked if this idea could revert to existing zones. There was discussion of whether A-1 was the correct default zone.

Councilmember Jackson asked if the onsite management requirement could be for 50 units or more. She also asked if there would be a way to prohibit large second hand stores but possibly not prohibit smaller consignment stores potentially by establishing a size limit.

Tom Stephens, the chair of the Millcreek Planning Commission, reported that the Planning Commission had recommended allowing self-storage only in conjunction with a high density residential structure. They suggested changes to allow that part of the building to be used for self-storage for residents.

Mr. Brems cautioned the council about the different approach taken by this proposed ordinance, where broad categories of uses are allowed and only specific prohibitions are imposed. He pointed out potential pitfalls of the approach, which is different than what the prior ordinances provided.

Mayor Silvestrini asked Mr. Janson to incorporate the comments from the council and to draft a new height criteria for future consideration by the council.

7. Financial Matters

There were no financial matters on the agenda.

8. Other Matters

8.1 Discussion and consideration of Resolution No. 17-_____ to accept the proposal of a qualified responder to provide human resources services

Mayor Silvestrini continued this item.

8.2 Discussion and consideration of Resolution No. 17-_____ to join the League of Cities and Towns

Mayor Silvestrini announced that the cost to join the League of Cities and Towns would be \$18,000 and that this item will be moved to a future agenda. Councilmember Uipi commented that the training provided by the League should be included in the discussion.

8.3 Discussion and consideration of Resolution No. 17-_____ formalizing the decision regarding residents-only permitted parking at the Grandeur Peak Trailhead

Mayor Silvestrini presented the Resolution and amendments and questioned the date of the enactment that was included in the Resolution. The mayor also would like to determine the number of additional parking stalls that could be painted on the west side of Wasatch Boulevard. The mayor requested that Mr. Brems consider what changes should be made and the resolution will be revisited at a future council meeting.

There was discussion regarding the addition of residences on Gateway Road and Wasatch Boulevard to the permit parking program. Councilmember Jackson would like to be consistent by setting up a process and following that process. Councilmember Uipi agreed and would like to develop a process for future petitions. The mayor stated he would like to keep time restrictions of 10:00 PM and expand the program to include Gateway. Councilmember Jackson pointed out that the petition includes signatures from residents of an additional area besides the two residences on Gateway and questioned if the council could legally include only the Gateway section.

Councilmember Uipi suggested considering a revised resolution at a future meeting and that there should be discussion about the petition for additional residences.

9. New Items for Subsequent Consideration

There were no new items for subsequent consideration.

10. Calendar of Upcoming Events

The calendar of upcoming events was posted on the council agenda.

11. Closed Session (If needed)

No closed session was required.

12. Adjournment

MOTION was made at 8:25 PM to adjourn the Regular Meeting, take a dinner break and return to the work session by Councilmember Jackson, seconded by Councilmember Marchant. The motion passed unanimously.

8:45 PM – RETURN TO WORK SESSION

Agenda Item 9. Discussion of RFP for engineering services

Mr. Brems commented he will bring this item back for a future council meeting with more specificity on the services requested.

Agenda Item 10. Continued discussion about Great Utah Shakeout event

Councilmember Jackson asked that a resolution be prepared supporting the Great Utah Shakeout. The council was in agreement and Mr. Brems was asked to prepare a resolution for consideration at a future council meeting.

Agenda Item 11. Continued discussion of municipal priorities

This item was not addressed at this time.

MOTION to adjourn was made at 9:05 PM by Councilmember Uipi, seconded by Councilmember Catten. Motion passed unanimously.

Meeting adjourned at 9:05 PM