



APPROVED 5/15/17

Minutes of the
Millcreek City Council Meeting
Monday, May 8, 2017

Councilmembers present

Jeff Silvestrini – Mayor
Silvia Catten – Council District 1
Dwight Marchant – Council District 2
Cheri Jackson – Council District 3
Bev Uipi – Council District 4

Other present

Leslie Van Frank – Acting Recorder
John Brems – City Attorney
Rita Lund – Deputy Recorder

WORK SESSION

Mayor Silvestrini called the meeting to order at 4:00 PM.

1. Salt Lake County presentation

Mayor Silvestrini had excused the Salt Lake County personnel, so no presentation was made.

2. Discussion with Korban Lee and Shane Pace, assistant city managers for Sandy

Mayor Silvestrini introduced Korban Lee and Shane Pace from Sandy City and informed them that Millcreek is currently working on the Millcreek city structure and benefits package and that he expects

to hire a Millcreek city manager who will be assigned the duty of setting up a planning department, negotiating contracts with Salt Lake County, assist in preparation of budgets and assist the mayor. The mayor explained that Millcreek is functioning under a weak mayor form of government. Mr. Pace explained that he was the first city administrator in Taylorsville in 1997 and now works for Sandy City and he feels that his perspective could be valuable. Mr. Pace began work as contract administrator for Taylorsville and then was given the duties of supervising the staff with the exception of the planning department. Mr. Pace indicated that it is important that the elected officials build and keep consensus. Taylorsville functioned in a strong mayor form of government and there were difficulties in the process. A concern that Mr. Pace shared was that many officials had been hired before him and then he was asked to supervise personnel that he had not been involved with throughout the hiring process. Mr. Pace indicated that he felt that it was of utmost importance to bring in the administrator early and allow that person to build the team and that one of the most important functions for the city manager or administrator is hiring people.

Councilmember Uipi asked about the option to hire a manager for the planning department who could later move into the city manager or city administrator position. Mr. Pace suggested that a downside of that process is that planners and administrators have a different skill set but that the option could work. The focus needs to be on finding the best candidate. There are many city managers in the valley who started out as planning directors. Mr. Lee agreed that the skill sets are very different. Mayor Silvestrini mentioned that there is a community development component that should additionally be addressed.

Councilmember Marchant asked if their recommendation would be to initially hire a city manager. Mr. Lee responded that the city manager position is a very central position and it is important that the manager should be hired as early as possible. The manager then can help articulate the duties of the other positions. A city manager spends most of his or her time on human resources, contract management, budget, overseeing land use and how it ties into the broader picture of the city.

Mr. Pace suggested that a person who has experience with city management would be able to do the best job in hiring the most qualified people. He suggested that the reference checking at the end of the process is extremely important and should not be overlooked.

Councilmember Uipi asked that if Millcreek determined to utilize the route of hiring a planning manager initially, could qualified individuals still be found. Mr. Lee responded that he felt Millcreek should have no concerns with finding qualified individuals. The position of working with a brand new city would be very attractive and partly will depend upon what the elected officials would like to do in the future. An applicant will want to know the intent of the city. Some startup cities have contracted with the county entirely while others have created their own departments and that in his tenure at Taylorsville they had done a little of both. A frustration in Taylorsville was that the general idea was to contract and they were not interested in looking into more innovative and different methods. If a resident had a specific valid need, Mr. Pace stated he sometimes became frustrated if that need was not specifically outlined in the services contract. The Millcreek officials should determine how they would like to proceed. Mr. Lee added that Millcreek would attract different candidates based on the determinations of the council.

Councilmember Uipi asked about the contract with human resources and whether the HR piece should be a contract for onboarding, payroll and other duties. Mr. Pace stated that those services could be contracted out as long as the elected officials chose to handle the administrative duties.

Mr. Lee asked how Sandy City could assist Millcreek with the startup as they had assisted with the MSD feasibility study RFP. Sandy could assist with recruitments and would be happy to answer any questions that may come up.

Mayor Silvestrini and the Council thanked Mr. Lee and Mr. Pace for their assistance up to this point. Mr. Pace complimented John Brems on the work he has completed in Taylorsville. Mayor Silvestrini added that Millcreek has also appreciated the work done by Mr. Brems.

3. Discussion with NFP about employee benefit package options

Mayor Silvestrini introduced Dave Jackson and Michelle Vargas from NFP and stated that he had met with NFP to discuss items that had been brought up at previous council meetings and that he feels it is important to establish a benefits package prior to advertising for positions. The mayor indicated that NFP had been requested to assist with preparing a job description for a planning director who may eventually move into a city manager position.

Mr. Jackson discussed the critical nature of the first hire. NFP is ready to move forward with deploying the solicitation with the job descriptions and information. Mr. Jackson suggested posting the position for four or five days to see who applies and if that is not successful in attracting qualified candidates that NFP could assist in a recruitment campaign.

Mayor Silvestrini announced that Millcreek had received an amount of \$357,500 from the MSD and now has the ability to begin the process of hiring.

Mr. Jackson discussed the benefits that should be determined, including the commercial marketplace and public employee plans and informed the council that the health plan is one of the largest city expenses. After making a determination about a health plan, the city would then have to consider dental, long term disability and other insurance options. Mr. Jackson pointed out that if Millcreek were to decide to go into the commercial marketplace, the city would have the need for a full time employee who has payroll experience. Mr. Jackson then indicated that PEHP is a public insurer and they understand the difficulties with a city start up and are more liberal with their requirements. NFP had discussed the Millcreek situation with PEHP and has received two proposals including rates that would be effective on July 1st and appear to be based on the countywide pool of risk. Mr. Jackson has found PEHP to be a good partner and is very innovative. The rates proposed are generally better than those in the commercial marketplace and could be utilized in the recruitment process.

Mayor Silvestrini stated that he and several of the councilmembers have been involved in selecting health plans and have a level of expertise.

Councilmember Marchant asked for a breakdown of how many cities utilize PEHP and Mr. Jackson responded that he did not have an actual list of cities but that PEHP handles most cities. Mr. Jackson added that applicants may come from the public sector and will be considering the benefits offered in other cities. Mr. Jackson described the traditional plans including IHC and others. Summit would be the non-IHC and Advantage would be IHC. Option A would be the best benefit with Option B being a little more expensive for the employee. The STAR plan is the high deductible option and Mr. Jackson outlined the high deductible plans. With a high deductible plan the prices are less and benefits are less, most employers make a deposit to the account and employees like the plan. Mr. Jackson indicated that Salt

Lake City only offers the high deductible option and Salt Lake County offers both options with employees having the option to switch accounts year to year.

Mr. Jackson stated that there are some pairings of the plans that are available and would be a good option.

Mr. Jackson then presented the dental plans that are available through PEHP and suggested that Millcreek could pick one of the dental plan proposals. Additionally, basic life insurance is generally provided to the employee at no cost, Mr. Jackson presented the plan for life and voluntary life.

Mr. Jackson then presented leave benefits plans and suggested they be integrated into the long term disability plan.

Mr. Jackson added that NFP would assist with the communication pieces and would assist in recruiting.

Mr. Jackson then suggested that a discussion should take place soon related to retirement. By statute Millcreek is required to participate and as soon as any benefits are offered to any employee, membership is required. Tier 1 is for employees who worked in the public sector prior to 2012 and Tier 2 is for employees who began service after that date.

Councilmember Uipi asked about designing a plan that will attract good candidates and Mayor Silvestrini responded that Millcreek would need to determine how much money they want to spend on a benefit package.

Mr. Jackson stated that the URS rates are the lowest available. The second half of the retirement question is the social security opt in. Millcreek can determine to stay in the social security system but if the determination is to opt out a social security replacement plan can be substituted. Some cities will take 6.2% of the FICA and put it into other programs. The social security decision is a major decision and if Millcreek decides to opt out setting up a replacement plan would take three to four weeks and the city cannot change the decision at a later date. Mr. Jackson presented a chart indicating the percentages of employers staying in the social security system and those who have determined to opt out. Of 20 public employers in the of Salt Lake Valley, 75% opted in; 65% contribute to a 401K; 15% contribute to a 457(b) plan; and 15% contribute to other plans. Mr. Jackson outlined the advantages to both options indicating that opting out takes additional effort to manage the funds. Mayor Silvestrini stated that he would like to see the city contribute to another option as well as social security. Education efforts are important along with monitoring employee actions. Councilmember Marchant asked about the cost which would be an extra expense to the city and Mr. Jackson offered to assist with the decision. Mayor Silvestrini suggested that going above the market rate will attract better candidates who may be interested in those benefits.

Mr. Jackson then introduced Ms. Vargas who discussed paid leave and the various packages available. Mr. Vargas displayed the data from a study that was answered by 50 public sector employers showing that most are using a benefit, sick leave and vacation package in the public sector. Paid holidays in the public sector average 11-12 days per year. Paid leave with one year of service averages 22-30 days paid leave.

Ms. Vargas suggested that Millcreek should utilize benefits similar to other cities in the valley.

There was discussion of accruals, potential limits and impacts on the budget. Paid leave carryover was additionally discussed.

Ms. Vargas indicated that most entities are attempting to scale their leave benefits back. As a new city, Millcreek has none of the legacy concerns and can be closer to a level that other entities are attempting to achieve. PTO was discussed and Ms. Vargas indicated that PTO is nice because the employee manages their own time with city oversight.

Mayor Silvestrini commented that a new city such as Millcreek would have a concern with an employee being allowed to take a month off due to the relatively small number of employees that will be hired initially.

Councilmember Uipi asked if NFP is familiar with any public entities who utilize a performance based pay. Mr. Jackson responded that most public entities do not utilize a performance based model. The councilmember suggested that this may be an option to reward higher performing employees. Mayor Silvestrini said that he feels that it is important to maintain transparency and bonuses can be difficult. Councilmember Jackson stated that in her involvement with Canyon Rim Academy, a performance based model was a difficult process to try to implement.

Mayor Silvestrini discussed next steps and the council agreed that further discussion should take place at a work session. The mayor asked NFP to bring recommendations at 3:00 PM next week and that the council would convene early to allow adequate time for the discussion.

4. Discussion with Siobahn Langdon about strategic planning for mission and vision

Mayor Silvestrini introduced Siobahn Langdon from the Langdon Group, a wholly owned subsidiary of JUB Engineering, who gave a presentation and led a discussion about strategic visioning for Millcreek. Ms. Langdon emphasized the importance of communicating a clear vision that would assist in creation of a structure and help Millcreek to work through the process. Ms. Langdon introduced her associate, Jennifer Fowler, and indicated that Josh King had been in attendance but had to leave.

Ms. Langdon outlined the process that the Langdon Group could provide including planning meetings, providing a venue, completing pre-work including interviews, survey and/or a media audit, agenda framework, facilitating a half-day workshop and providing deliverables including meeting notes, a draft mission statement document and recommendations for next steps to cover items that the group was not able to tackle in the half day workshop. Millcreek was requested to sign a contract for \$1 to cover insurance questions. Preparation would have to include involving the right people, creating an understanding and identifying the key areas of focus. Councilmember Uipi suggested she would prefer a public survey and there was discussion about how a survey could be best distributed.

Councilmember Uipi commented that she feels it is important to begin the discussion about the leadership piece, the vision and values. Mayor Silvestrini suggested that developing a mission and vision statement would assist in the hiring process. Ms. Langdon suggested that it is important that residents who are being surveyed should be asked how they viewed the city into the future. Mayor Silvestrini asked about the process moving forward and would like to start building the statement for use in recruiting.

Councilmember Marchant suggested that a city manager should be involved in developing the statement and Ms. Langdon responded that there could be a process of building a draft proposal that could be fleshed out after the city manager position is filled. Mayor Silvestrini stated that the process should be ongoing during the development of the general plan.

There was discussion of a meeting time to hold a half-day workshop and it was determined that June 10th would be a potential date with a time frame of 7:30 to 11:30 AM. Ms. Langdon will conduct interviews in advance of the meeting.

5. Discussion of social media policy

Mayor Silvestrini moved this item to a future meeting agenda.

6. Discussion of newsletter mailer

Mayor Silvestrini moved this item to a future meeting agenda.

7. Discussion of funding for interns for the General Plan process

Mayor Silvestrini discussed a proposal from Bruce Parker, who had introduced the mayor to two interns. They have agreed to assist Millcreek in the general plan process. One intern is interested in surveying property owners in Meadowbrook through a public engagement process and the other is interested in preparing a white paper on the development of a planning department for Millcreek. Mr. Parker has agreed to supervise the interns as part of their education.

Mayor Silvestrini asked about the suggestion to pay the interns and the council asked the mayor to negotiate the payment terms.

Councilmember Uipi asked the council if there was a concern about setting a precedent that the City would pay interns. Mayor Silvestrini responded that there should be consideration of the value to the city during the process of preparing a general plan, and that these payments could be paid out of the grant.

8. Work on budget

Mayor Silvestrini distributed copies of the revised budget and told the council that he would add items to the spreadsheet, such as the adopted budget, in order to allow for tracking of amendments.

The mayor indicated he had incorporated items that had been discussed at the last council meeting with an additional line showing \$13,000 for insurance.

On the revenue side, the mayor announced that he has updated the Class B road funds to \$1.8 million on the recommendation of Jared Steffey and John Miller, as that amount would not change. Sales tax shows a fluctuation with the fourth quarter of the year being the largest due to the holidays. The mayor also indicated that there may be an additional \$200,000 from Amazon for the MSD, a portion of which would go to Millcreek.

On the expense side, the mayor explained that he had increased the administration category to include rent, common area maintenance and utilities and had estimated rent at \$55,000, added \$3,000 for adjustments to the floor plan, and had estimated CAM charges on the high end. The utilities line item of \$162,000 is an estimate along with an arbitrary item for supplies. The mayor explained that he had added a line item for the city council at \$100,000, including \$40,000 for the mayor and \$15,000 for each councilmember. \$25,000 has been added for trainings. There was discussion about the requirements for retirement plans for councilmembers.

An additional figure that was changed was an additional \$100,000 in the non-departmental item for consultants and \$50,000 for training for city staff. Community planning includes \$95,000 for the planning grant and \$65,500 for items such as building rentals, etc.

The mayor indicated he had decreased the line item for capital projects from \$1.7M to \$1.5.

The community and economic development lines are FTE's including salaries and benefits.

Councilmember Jackson asked about emergency planning and there was discussion about a salary for an emergency manager and for emergency preparedness items such as cache sites and it was decided to add a line item showing a coordinator at \$35,000 and a budget of \$35,000 for supplies. The mayor indicated he will reduce the capital projects fund to adjust.

Municipal stat and general includes \$90,000 to build out office space and \$100,000 as a contingency item. The mayor indicated he had additionally added lobbying and memberships for ULCT and COG.

Mayor Silvestrini announced that when the state issues the transportation bonds, Millcreek should receive at least \$1.2M but the COG & COM are pushing back because the allocation has been unequal and not transparent. Any adjustments should be to the benefit of Millcreek.

9. Presentation by Fred Healey concerning office space

Mr. Healey was not in attendance and the mayor passed this item.

10. Continued discussion of municipal priorities

Mayor Silvestrini passed this item in the interest of time.

Mayor Silvestrini adjourned the work meeting at 6:40 PM.

REGULAR MEETING

Mayor Silvestrini called the Regular Meeting to order at 7:10 PM.

1. Call to Order

1.1 Pledge of Allegiance

1.2 Approval of 5/1/17 Minutes

Motion was made by Councilmember Jackson and seconded by Councilmember Catten to approve the minutes of May 1st, 2017. Motion passed unanimously.

2. Public Comment

Mayor Silvestrini introduced Chief Brad Larsen from the UFA, who shared the run statistics for March showing that Station 106 had a total of 91 calls and Medic Engine 101 had a total of 225 calls. Chief Larsen stated that Medic engine 101 is one of the busiest stations in the UFA. Olympus station Medic Engine 112 had 81 calls for service. Chief Larsen stated that 80% of all calls are for medical reasons. Chief Larsen added that May is building code month and discussed the International Code Council who directs the building codes internationally. Governor Herbert has declared May building safety month and the chief showed the method by which residents could access the declarations and information about building codes through the UFA website. A self-inspection form is available on the website for use by citizens as well as a fire prevention link that shows areas where fireworks restrictions are in place. Recommendations as to restricted areas are made to each city for a final decision and additional areas of concern are considered as problems arise. The chief stated that fireworks laws are impossible to enforce and that the prediction is that the fire danger this year will not be too severe.

Mayor Silvestrini then introduced Sergeant Davis from the UPD who supervises the Community Oriented Police (COP) officers. Sargent Davis discussed some major incidents that occurred in Millcreek, one of which was the aggravated assault at Canyon Rim Park. The investigation is ongoing with a potential suspect who had come forward after news reports. Several burglary suspects and a forgery suspect have been arrested and a mobile check cashing lab was discovered and dealt with. The Sargent then presented the month by month statistics including about 3,000 calls for service and the breakdown of calls by community council area.

3. Reports

3.1 Report of Mayor, reports of Councilmembers

Mayor Silvestrini gave a report on the community council meetings that had taken place the previous week, where the feasibility study on the MSD had been presented. The mayor reported that there was very little public comment after the report was presented and that a few questions that have been received by email and answered since the meetings.

The mayor then gave a report related to the special MSD meeting that had been held where Bart Barker had been confirmed as the General Manager of the MSD. The MSD board of trustees will hold the regular meeting next Wednesday and there should be a further budget discussion.

The mayor announced that \$357,500 funding has been received in the PTIF account from the MSD, as well as \$187 has been received from CenturyLink.

Mayor Silvestrini reported that he had met with Andrew Keddington and Scott Jarvis from SLVESA to review the likelihood of receiving funds from the reserve, the costs of service and to gather additional information.

Councilmember Jackson reported that she and the mayor had met with Salt Lake County related to some trees located near the curb on Gregson Avenue. The neighborhood does not want to see the trees removed but the roots are damaging the curb and gutter. The neighbors are going to arrange for an arborist to look at the possibility of cutting some of the roots and that the county is attempting to find a

resolution to save the trees and is looking at various options. Councilmember Jackson thanked Kevyn Smeltzer and Steve Sandoval from Salt Lake County for working on the options.

Councilmember Marchant reported that at the Millcreek Community Council meeting, there was a decision to allow removal of some trees at Scott Avenue Park that might involve deeding some of the property to the HOA to allow for future maintenance. Councilmember Marchant stated the neighbors are comfortable with taking on the maintenance duties.

The mayor reported he had met with the crew at Station 112 in Mt Olympus to review the aspects of wildland fire safety. The mayor is participating in developing a plan for a contract that would allow the city to apply to the state for reimbursement of costs of fighting a wildland fire through creating a Wildland Fire Protection Plan. Chief Larsen talked about considering a building code in wildland interface areas which would involve a wildland interface code and suggested contacting Riley Pilgrim to assist.

Mayor Silvestrini stated the creeks are running high and urged residents to use caution. County flood control is monitoring and will inform the city if there are concerns.

Councilmember Marchant distributed a bank reconciliation that shows a balance of \$61,126.53 and asked for direction on payment of accrued invoices.

Councilmember Catten reported on a Mosquito Abatement District meeting where it was reported that the district had received an accountability program award for showing an excellent safety record. Councilmember Catten also reported that the district had received a grant through the CDC for special traps to be utilized to track the potential infiltration of the ZIKA virus.

4. Appointments

No appointments appeared on the agenda.

5. Consent Agenda

No consent items appeared on the agenda.

6. Planning Matters

6.1 Discussion and consideration of Ordinance No. 17-_____ - amending Millcreek's Land Use Ordinances by Repealing the MD-1 Zone (Mixed Development-1 Zone)

Mayor Silvestrini explained the proposed changes to the MD-1 zone that includes repealing the zone as there are no properties in Millcreek under that zone.

Motion was made by Councilmember Catten, seconded by councilmember Jackson to adopt Ordinance No. 17-_____ - amending Millcreek's Land Use Ordinances by Repealing the MD-1 Zone (Mixed Development-1 Zone). Motion passed unanimously by roll call vote with members voting as follows:

Councilmember Uipi – Aye

Councilmember Catten – Aye

Mayor Silvestrini – Aye

Councilmember Jackson – Aye

Councilmember Marchant – Aye

6.2 Discussion and consideration of Ordinance No. 17-_____ - amending the definition of existing billboards and limiting the boundaries to the city boundaries

Mayor Silvestrini explained that there was potentially some ambiguity in the billboard ordinance that had been adopted by Millcreek. The revision clarifies that the billboard bank would allow only the billboards within the boundaries of Millcreek. The mayor explained that the changes were recommended for approval by the Planning Commission at their last meeting.

Motion was made by Councilmember Marchant, seconded by Councilmember Jackson to adopt Ordinance No. 17-_____ - amending the definition of existing billboards and limiting the boundaries to the city boundaries. Motion passed unanimously by roll call vote with members voting as follows:

Councilmember Uipi – Aye
Councilmember Catten – Aye
Mayor Silvestrini – Aye
Councilmember Jackson – Aye
Councilmember Marchant – Aye

6.3 Discussion and consideration of Resolution No. 17-_____ - authorizing the Mayor to sign a Letter of Concurrence and Match Agreement with the Wasatch Front Regional Council

Mayor Silvestrini explained that a match in the amount of \$20,000 for the Wasatch Front Regional Council grant funds should be approved by the Salt Lake County RDA. Mayor Silvester requested authorization to sign a letter of concurrence with Wasatch Front Regional Council.

Motion was made by Councilmember Uipi, seconded by Councilmember Jackson, to approve Resolution No. 17-_____ - authorizing the Mayor to sign a letter of concurrence and match agreement with the Wasatch Front Regional Council. Motion passed unanimously by roll call vote with members voting as follows:

Councilmember Uipi – Aye
Councilmember Catten – Aye
Mayor Silvestrini – Aye
Councilmember Jackson – Aye
Councilmember Marchant – Aye

6.4 Discussion and consideration of Resolution No. 17-_____ - authorizing the Mayor to hire part-time interns to assist with planning

Mayor Silvestrini postponed this item to allow him to negotiate the potential payment rate for the interns.

7. Financial Matters

No financial matters appeared on the agenda.

8. Other Matters

8.1 Discussion and consideration of Resolution No. 17-_____ - authorizing the Mayor to negotiate a contract with _____ to provide an evaluation of the possibility of withdrawing from the Salt Lake Valley Law Enforcement Service Area ("SLVESA"), while continuing to obtain services from the Unified Police Department ("UPD")

Mayor Silvestrini postponed the item and told the council that he will be gathering the additional information requested by councilmembers and asked that each councilmember complete their score sheets for the next council meeting.

8.2 Discussion and consideration of Resolution No. 17-_____, authorizing the Mayor to negotiate a contract with _____ for the provision of office space for the City

Mayor Silvestrini announced that he had received a lease contract and asked if the council if they are interested in moving forward with additional negotiations. The mayor indicated he would like to have a discussion and orally score the proposals.

The mayor stated that with respect to the three proposals, in his opinion the location on West Temple is not acceptable due to lack of space, lack of parking and potential concerns for employees in the evening; the building on 700 East and 3100 South does not seem to suit the city needs, does not offer the ability to co-locate with the UPD, is more expensive and the configuration is not preferable; the location on 1300 East and 3300 South is offered at the best rate of the three at \$8 a square foot, offers a potential for co-location with the UPD, the location is central in the city and is in a commercial area that needs revitalization. There was general agreement from all councilmembers.

A motion was made by Councilmember Uipi, seconded by Councilmember Marchant, to authorize Mayor Silvestrini to negotiate a lease at the 3300 South and 1300 East location. Motion passed unanimously by roll call vote with members voting as follows:

Councilmember Uipi – Aye
Councilmember Catten – Aye
Mayor Silvestrini – Aye
Councilmember Jackson – Aye
Councilmember Marchant – Aye

Mayor Silvestrini presented the floor plan proposal and led a discussion related to the plan that included concerns related to the need for an additional small meeting room, the size of the existing conference room, the need for an emergency command center, offices for city planners, the size of the break room and the size of the auditorium. Additionally, there should be the addition of a shower area for employees and the restrooms should be larger. Councilmember Uipi suggested changes to the waiting lobby and the reception area, including that there should be a counter where planners can accept applications and a weather protected front door. John Brems added that there should be a discussion related to security in the building.

A field trip to visit the location Mayor Silvestrini was set for 9:00 AM on Saturday and the item was postponed until after the field trip.

8.3 Discussion and consideration of Resolution No. 17-_____ - approving a cooperative landscape maintenance agreement between UDOT and Millcreek with respect to real property located at Wasatch Blvd. and Millstream Lane

Mayor Silvestrini explained that the Mt Olympus Community Council has been attempting to complete a beautification project along Wasatch Boulevard at that location and that a water connection to the site is required. The MSD board of trustees budgeted \$20,000 for a water meter and it has been determined that the property belongs to UDOT and requires an agreement. The mayor added that he intends to ask UDOT for funds to assist in the project. Mr. Brems has prepared a proposed interlocal that allows for Mt. Olympus to provide the maintenance. This agreement is for the right to use the property and contemplates the improvements as attached.

Motion was made by Councilmember Uipi, seconded by Councilmember Catten, to adopt Resolution No 17-_____ - approving a cooperative landscape maintenance agreement between UDOT and Millcreek with respect to real property located at Wasatch Blvd. and Millstream Lane. Motion passed by roll call vote with members voting as follows:

- Councilmember Uipi – Aye
- Councilmember Catten – Aye
- Mayor Silvestrini – Aye
- Councilmember Jackson – Aye
- Councilmember Marchant – Aye

9. New Items for Subsequent Consideration

There were no items for subsequent consideration.

10. Calendar of Upcoming Events

The calendar of upcoming events was reviewed.

11. Closed Session

No closed session was required.

12. Adjournment

Motion to adjourn was made at 8:45 PM by Councilmember Uipi, seconded by Councilmember Jackson. Motion passed unanimously.