

# MILLCREEK CITY COUNCIL MEETING MINUTES

The City Council of Millcreek, Utah, met in a Regular Meeting in the Council Chambers of the City Offices, located at 3330 S. 1300 E., Millcreek, UT 84106.

**DATE OF MEETING:** October 23, 2017

**TIME COMMENCED:** 7:00 p.m.

**PRESENT:**

**COUNCIL MEMBERS:**

**Jeff Silvestrini, Mayor**  
**Silvia Catten**  
**Dwight Marchant**  
**Cheri Jackson**  
**Bev Uipi**

**CITY MANAGER:**

**John Geilmann**

**CITY RECORDER:**

**Elyse Greiner**

**ATTENDEES:** John Brem, City Attorney; Rita Lund, Director of Community Relations; Kurt Hanson, Director of Community Development; Francis Lilly, Planning Director; Alexandra Muller, Deputy Recorder; Leslie Van Frank, Mel Mackay, Korry Eppich, B. Allen, Amili Neff, and Melissa Smith.

**1. Call to Order**

Mayor Silvestrini called the meeting to order.

**1.1. Pledge of Allegiance**

Mayor Silvestrini led the Pledge of Allegiance then welcomed those in attendance.

**1.2 Approval of Minutes for [October 16, 2017 Work Session and Regular Meeting Minutes](#)**

**Council Member Catten moved to approve the October 16, 2017 Work Session and Regular Meeting Minutes as written. Council Member Jackson seconded the motion. Mayor Silvestrini called for the vote. The motion passed unanimously.**

**1.3. A [Proclamation](#) of the Millcreek Council declaring October 23, 2017 to be known as Mt. Olympus Improvement District Day**

The Mayor stated that for the first 9 months, the City had their offices provided by the Mt. Olympus Improvement District. He thanked Mt. Olympus for willingly lending a helping hand. He stated that the Council would like to declare this day as Mt. Olympus Improvement District Day. He then read the proclamation and presented the proclamation to the Mt. Olympus Improvement District Board. The Mayor also stated that if the Board ever needed anything, to let the City know.

## 2. Public Comment

Melissa Smith asked about the Venture Outdoors Study. The Mayor said it should be posted on the City website for the public to view.

The Mayor moved Item 5. Reports, to the next item on the agenda.

## 5. Reports

### 5.3 Report of the City Manager

Mr. Geilmann introduced Laurie Johnson to the Council as the newest staff hire. He described her background and credentials. She will be the part-time Finance and Human Resource Coordinator and will work closely with the City Treasurer. Laurie Johnson said she has been doing city work for 20+ years. Her first love is finance when it comes to city government. She values the dollars. She knows they cannot be wasted and every dollar should be protected, and spent in accordance with Council direction. She's excited to work with City staff.

Council Member Marchant welcomed Laurie and made the announcement that the City is now using QuickBooks for issuing checks.

### 5.1 Report of the Mayor

Mayor Silvestrini announced the election candidate debate tomorrow night at 7:00 p.m. at the Millcreek Activity Center. Dwight Marchant and Dwayne Vance are the candidates running for the District 2 Council seat. Council Member Jackson asked what the format of the debate will be. Council Member Marchant said it hasn't been decided yet. The debate has been organized by the community councils of Millcreek.

The Mayor attended UFA and UPD board meetings. The Board of SLVLESA authorized the interlocal agreement with Millcreek to permit the City's exit and to accept the compromise on the fund balance, so the City will be receiving over 2 million dollars in fund balance from SLVLESA. He met with Chief Steve Debry to talk about Millcreek's needs for contracted police services with the Unified Police Department. The City will be signing a contract with UPD for police services. He is working to design a level of service the City will require. A Unified Fire Service Area board representative will present to the Council on October 30th about their proposed tax increase.

### 5.2 Reports of City Council Members

**Council Member Uipi:** None

**Council Member Catten:** None

**Council Member Jackson:** None

**Council Member Marchant:** None



### 3. Financial Matters

#### 3.1 Public Hearing on [Ordinance No. 17-48](#), an Ordinance of the Millcreek Council Appropriating \$55,000 to Utah Venture Outdoors

The Mayor said pursuant to state law, a study was done for appropriations to another entity. This hearing is the chance for the public to make comment.

No public comments.

The Mayor said the City hasn't appropriated this much previously. He would like to amend the ordinance to read that the appropriation will not exceed \$55,000. There is \$56,000 in the budget, but he would like to see what Utah Venture Outdoors proposes before the full amount is allocated. Venture Outdoors should provide a budget before the Council settles on an amount. The line item in the City's budget is for \$56,000, and it includes Venture Outdoors and the Art Councils. Council Member Marchant asked about the screen that was purchased. Mayor Silvestrini said the funds for that came from the last fiscal year. It's not in the FY '18 Budget. Council Member Catten questioned that if Utah Venture Outdoors wanted more in a subsequent year, would they have to go through the process again or would it be capped at \$55,000. The Mayor said it is up to the Council to decide. If they asked for more than what was in the budget, it would need to be a budget amendment. Council Member Catten said she wants Utah Venture Outdoors to be held accountable for all monies. In the past, they have brought a reconciliation of expenditures and made proposals from that for the next year. The Mayor said the City won't write the check until the Council sees the proposal. Mr. Geilmann said the study does have to be done every year. John Brem said if the City is giving money to an outside agency, a study is required. Council Member Jackson asked if the Arts Council wanted money, would they have to go through the process too. The Mayor said yes, but first the Arts Council must organize themselves as a city committee. Council Member Uipi asked how much the study costs every year; \$250. Brem said a study could be done for multiple entities at the same time to save money.

**Council Member Jackson moved to adopt Ordinance No. 17-48 as amended for appropriations to not exceed \$55,000 consistent with budgeted funds. Council Member Marchant seconded the motion. Mayor Silvestrini called for the vote. The motion passed unanimously.**

Mr. Geilmann said a previous resolution is now in effect for the \$4,000 appropriation for MillFreaks.

### 4. Other Matters

#### 4.1 Discussion and Consideration of [Resolution No. 17-80](#), a Resolution of the Millcreek Council Approving the [Employee Policy and Procedure Manual](#)

Geilmann said policies were given to NFP (city consultant) and the City Attorney. The draft is a legal policy for employees recognizing that some of the verbiage isn't applicable yet until the City grows. He is still working on updating some technical and grammatical changes. Geilmann and Brem will fix them before publication of the



manual. The draft in the packet is the 5<sup>th</sup> draft the Council has seen. The Mayor said if the Council sees something they don't like, they can change it. Geilmann affirmed.

**Council Member Uipi moved to adopt item 4.1, the Employee Policy and Procedure Manual. Council Member Jackson seconded the motion. Mayor Silvestrini called for the vote. The motion passed unanimously.**

**4.2 Discussion and Consideration of [Ordinance No. 17-46](#), an Ordinance of the Millcreek Council Amending Title 10 of City Code Regarding Camping on Public Grounds, Streets, Parks, and Playgrounds**

The Mayor said this ordinance was discussed in prior meetings and it regulates camping on public property. The ordinance sets up a procedure for the public to apply for a permit for camping and for law enforcement to regulate it. The Mayor added some amendments to Mr. Brem's prior version and explained those changes (in packet).

Council Member Uipi asked if public property included UDOT space between retaining walls and property. The Mayor said yes. The exception is that if the entity allows it on their property, but the public would still need to apply for a permit for public property.

Council Member Catten asked about slacklines, hammocks, and day tents in the parks, and if this ordinance included those uses The Mayor said there is a broad definition of camping equipment and what is allowed. He said it's not all encompassing but it is a tool if a problem arises. The penalty for violation is a misdemeanor B.

**Council Member Marchant moved to approve Ordinance No. 17-46, an Ordinance Amending Title 10 Regarding Camping on Public Grounds, Streets, Parks, and Playgrounds. Council Member Jackson seconded the motion. Mayor Silvestrini called for the vote. The motion passed unanimously.**

**4.3 Discussion and Consideration of [Ordinance No. 17-47](#), an Ordinance of the Millcreek Council Repealing Ordinance 16-6 and Re-enacting an Amended Regular Meetings Schedule**

Mr. Geilmann explained the ordinance to change the City Council's meeting schedule. The Mayor would like to defer this item to the strategic meeting date to receive more input.

**4.4 Discussion and Consideration of Establishing a Date for a Strategic Planning Meeting**

Geilmann would like to spend 4-6 hours in the strategic meeting as preliminary priority setting for the budget. Council Member Uipi suggested having the meeting on Nov. 6<sup>th</sup> at 4 p.m. as a Council work session. The work session will be open to the public. The Mayor said there will be a regular meeting on Nov. 13<sup>th</sup> and then the Council will act on adopting the new meeting schedule. The public can submit comments on meeting date/time preference to the Recorder or Mayor prior to the 6<sup>th</sup>.


**6. New Items for Subsequent Consideration None.**

**7. Calendar of Upcoming Events**

- City Council, 10/30/2017, Work Session 5:00, Regular Meeting 7:00 p.m., Millcreek Offices, 3330 S. 1300 E.
- Canyon Rim Citizens Association, 11/1/2017, 7:00 p.m., Christ United Methodist Church, 2375 E. 3300 S.
- East Mill Creek Community Council, 11/6/2017, 6:30 p.m., Millcreek Community Recreation Center, 2266 E. Evergreen Avenue
- Millcreek Community Council, 11/7/2017, 6:30 p.m., Millcreek Activity Center, (old Hillview School) 1025 E. 4405 S.
- Planning Commission, 11/15/2017, 5:00 p.m., Millcreek Offices, 3330 S. 1300 E.

Council Member Uipi saw the UFA team come back from California on the news. Council Member Marchant thanked Detective Allen on her participation with MillFreaks. The Mayor thanked all those who helped with MillFreaks.

**ADJOURNED:** Council Member Uipi moved to adjourn the meeting at 7:43 p.m. Council Member Jackson seconded. Mayor Silvestrini called for the vote. The motion passed unanimously.

**APPROVED:**  \_\_\_\_\_ Date 11-2-17  
Jeff Silvestrini, Mayor

Attest:   
Elyse Greiner, City Recorder