



Planning Services

3330 South 1300 East, Millcreek, Utah 84106

Phone: (801) 214-2750

Millcreek.us

Conditional Use Permit Application Supplemental Form

Part I: Submittal Requirements

In order for your application to be considered complete, you must submit the following items:

- Application Fee - \$650 for Preliminary Review.
- A signed and notarized affidavit from the property owner, on a City-approved form.
- One copy of the proposed site plan, submitted electronically in PDF format, and scaled at 1":30'. Each plan submitted must represent the entire property and all proposed uses. Your site plan must be professionally prepared and must include the following:
 - Name and correct address of the development.
 - Location and name of streets.
 - Property boundaries and dimensions.
 - Precise location and footprints of any proposed structures.
 - Precise location of all proposed parking. If proposed parking is to be covered, please indicate on the plan.
 - Precise location of existing and proposed driveways.
 - Precise location of existing and proposed fencing.
 - Precise location of all required setbacks.
 - Precise location of proposed waste container and enclosure.
 - Plans for utility provisions, including additional water and sewer service, and disposal of any hazardous materials.
 - Precise location of any proposed signs.
 - Precise location of existing and proposed easements on your property, and all easements within 50 feet on abutting properties.
 - Precise location of any streams or waterways, if applicable.
 - Table showing land use allocation on the site (% building coverage, % landscaping, % parking).
- Proposed architectural elevations of every side of the buildings you propose. Include details on exterior materials, colors, and textures. Architectural elevations shall be professionally prepared and to scale.
- Interior layouts of all proposed buildings, including square footages. Label room and door locations.

- A landscape plan that complies with the landscaping requirements established in Chapter 19.77 of the Millcreek Code.
- A letter addressed to the Planning Commission describing the development. Include in your letter a discussion on phasing and development schedules.
- The attached questionnaire.

Part II: Applicant Questionnaire

1. A. State the conditional use desired:

B. State how the land is being used at the present time and what changes are proposed by this application:

2. Will granting this application degrade the public health, safety, or welfare? Yes No

If no, explain how:

3. Does this proposed conditional use conform to the current zoning? Yes No

If yes, explain how:

4. **Is the proposed use compatible with the public interest and with the characteristics of the surrounding area?** Yes No

If yes, explain how:

5. **Will granting approval of the proposed use adversely affect local property values?**

Yes No

Explain why:

6. **Are all the standards stated in Chapter 19.76 (Supplementary Regulations) and Title 19 (Zoning) of the Millcreek City Code met?** Yes No

If yes, describe how your proposed use meets applicable standards:

7. **Will granting this appeal result in a situation which is cost ineffective, administratively infeasible, or unduly difficult for the provision of any of the following essential services: roads and access for emergency vehicles and residents; fire protection; police protection; schools and school busing; water, sewer, and storm water facilities; and garbage removal?** Yes No

Explain why:

8. Refer to Chapter 19.84.060 of the Millcreek Code. What mitigation measures or conditions of approval do you propose to lessen the impacts and work out an adjustment between this conditional use and the surrounding area (such as parking; traffic acceleration lanes; on-site storm water retention facilities; special security or fire protection facilities; water, sewer, and garbage facilities; landscape screen to protect neighboring properties; requirement for the management and maintenance of the facilities; limited hours of operation; limited use of equipment emanating offensive noise, light, dust, or traffic; or other measures)?

9. State any other details about this proposed use which you want the Planning Commission to be aware of: